

School Policies

General Information

The following school policies were created in order to answer the most frequently asked questions and establish a code of conduct. 9th Avenue School of Dance (the School) has the right to modify and add to these policies. It is your responsibility to keep yourself up to date. Please note, we encourage open communication with the directors, instructors and other school staff, so if you have a question, don't hesitate to ask.

- Notify the office (info@ninthavedance.com, 253-924-0621, or in person) immediately of any suspicious or disruptive activities.
- Smoking and drinking alcoholic beverages is prohibited inside the School.
- Review the website or school posted information for up to date information about what is happening at the school.
- Keep the school clean. We ask that if you are eating, please do so over by the microwave to keep spillage and clean up at a minimum.
- Wearing street shoes on the dance floor is strictly prohibited.
- Mark all of your belongings. Our lost and found is often full and we want to make sure everything gets back to their respective owner. Any unclaimed lost and found will be donated to charity monthly.

Attendance

If a student misses a class they may make up the class in another class that is close to their skill level. Ask your teacher for suggestions if you are not sure.

Classes need to be made up during the School year and cannot be carried into the summer. If a student misses too many classes, they may be taken out of the class or pulled from the recital.

If your child is well enough to watch class, we encourage he/she to do so. It is very important to be consistent to class, both for learning and to avoid injury. If a student is ill or has another obligation, it would be appreciated if the School received a call. We care about your children and like to know why they are not attending class. Please be prompt to class. We realize that sometimes it is difficult to be on time, but it can be harmful to a dancer's body if they are not warmed up properly. If a student is chronically late the parent will be contacted. This is especially important with intermediate and advanced classes. If a student is late he/she may be asked to observe class rather than participate. Homework and other materials should not be brought into class.

Class Attire

For all Ballet Classes: Ballet sweaters or form fitting sweaters of solid that match the student's leotard are acceptable. Leg warmers may be worn during plies. Ballet skirts for levels 1-6 may be worn for center exercises. Pink leather or canvas ballet shoes are required; however, canvas ballet shoes cannot be used on stage. A split sole is preferred for upper levels (2-6). Hair needs to be pulled securely into a bun – no ponytails or loose hair. Students entering class unprepared will be asked to return when they are properly attired and have acceptable hair. If they miss their first exercises, they may be asked to observe class rather than participate.

Male Attire: White or black T-shirt or form fitting sweater and black sweats or jazz pants and black leather shoes.

Female Attire: Attire is based on class.

- Creative Movement – Pink or black leotard with pink tights and pink leathers ballet shoes.
- Pre-Ballet/Tap – Pink or black leotard with pink tights, pink leather ballet shoes and black tap shoes.
- Ballet 1 – Pink leotard, tights and leather ballet shoes
- Ballet 2 – Black leotard, pink tights and shoes
- Ballet 3 – Dark blue leotard, pink tights and shoes
- Ballet 4 – Burgundy leotard, pink tights and shoes
- Ballet 5 – Black leotard, pink tights and shoes
- Ballet 6 – Black, plum or brown leotard, pink tights and shoes

Registration and Tuition

There is a \$15 per student registration/insurance fee. Student fee and tuition are due at time of registration. Enrollment is completed after the registration form is completed and fees are collected. Class sizes are limited and subject to placement.

If you have any questions regarding registration, enrollment or tuition, please contact us. The unlimited tuition rate applies to the first two family members. Any additional family will have a \$40 monthly fee applied to the unlimited rate. Tuition is based on the School year and is due the first of each month from September through June. Tuition not received by the 5th of each month will be subject to a \$10 late fee. If tuition is not received two weeks from the 5th, an additional \$10 fee will be added. Student accounts not settled by June 10th will not be eligible to perform in the school recital.

All returned checks will be charged a \$15 late fee.

Recitals

Participation in the School recital is not mandatory, but if you wish to perform, a non-refundable costume deposit fee is due for each class the student is performing in. The costume deposit(s) for the recital are due by October 1st in order to enable costumes to be ordered in a timely manner. Note that if you decide to participate in the recital, the recital rehearsal is mandatory. Any student missing the recital rehearsal will not participate in the recital. Dates for the recital will be posted in January on the website and at the school.

No flash photography is allowed during the recital or the recital rehearsal. A DVD will be made of the performance and available for purchase.

Performing Companies

The School is home to two performing companies, Aria Dance Company and Showstoppers Dance Group. Each company has their own governing body or Board of Directors and operate independently from the School. Please see their respective tab on the website for additional information.

Class Calendar

The School is closed for approximately two weeks during the Winter Break (December), one week for Spring Break (in March or April) and some of the major holidays such as Memorial Day, President's Day and Thanksgiving weekend. Please watch the school or check the website for up to date information.

The school uses the Federal Way School District guidelines for operations so in case of inclement weather or power outages, please refer to their status for ours. In case of class cancellations or school closures, students will make those days prior to the end of the school year. If you have any questions, just call the school and a message will be on the answering machine.

For Your Safety

Waiting for pick-up from parent or guardian, students are to wait inside the school. Please tell your student not to wait outside for you to insure their safety.

Please note: The school is not responsible for providing care for students arriving early or after class. Students under the age of 5 are required to have an adult representative to the school during class.

Observing Class

Parents and students are to wait outside in the lobby until their class begins. Once class begins, only students are allowed inside. There is a glass door that enables you to observe, if you would like. This is for the benefit of your child, as well as the students. Instructors are authorized to allow observers into the class at their discretion. Unless this is granted, we ask that you please do not enter the classroom.

Privacy

We do not rent, sell, or trade any personally identifiable information about you to third parties. Examples of personally identifiable information include names, e-mail addresses, mailing addresses, age, phone numbers and the like. On several occasions, we might request personally identifiable information from you in order to better identify the needs for class placement, emergency information and basic method of contact.